

Waukesha County Mental Health Center
Mental Health Advisory Committee Meeting (MHAC)

April 17, 2017

Present Committee: Danielle Birdeau, Linda Cole, Terry Findley, Cathy Friend, Mary Lodes, Karen McCue, Maura McMahan, Helen Prozeller, Becky Stark

Excused Absence: Jennifer Cera, Colleen Gonzalez, Brad Haas, John Kettler, Laurie Kohler, Kathy Mack, Mary Madden, Mike O'Brien, Shannon Stydahar, Marybeth VanderMale

HHS Staff Liaisons: Joan Sternweis

Guests: Lisa Riggle

1. Call to Order

Vice-Chair Linda Cole called the meeting to order at 1:32 p.m. Introductions were exchanged among the committee members and guests present.

2. Review and Approval of Minutes

Motion: Karen McCue moved, second by Mary Lodes to approve the meeting minutes of March 20, 2017. Motion carried unanimously.

3. Nominations for Chair

Cole reported that Colleen Gonzales was nominated, and has accepted the nomination, for the chairperson position. The committee will vote on the position at the next meeting.

4. Update From Bylaws Workgroup

Cole reported that there was a workgroup that went over the bylaws. Cole reviewed the changes that were made.

McMahan arrived at 1:38 p.m.

The committee determined some other changes to be made:

- Section III.B., change to read "All officers shall be elected for a term of one year, up to a maximum of four consecutive terms."
- Section II.B.1., change to read that "The Mental Health Advisory Committee will have a minimum of 10 voting members. After 15 members, a waiting list will be maintained by the chairperson of the Mental Health Advisory Committee."
- Section V.F., change to "A quorum consists of six (6) voting members."
- Under Membership, add (as II.B.2) "Members shall regularly attend committee meetings, and notify the recorder if unable to attend." Also (as II.B.3) "Standing members may send a substitute when they are unable to attend."

Friend arrived at 2:07 p.m.

- Section IV.A., under “Chair,” add “Monitors member-meeting attendance for continued membership interest and availability. The chairperson will call a member who has been absent from meetings after 6 months.”
- Section II.E., remove “proposed.”
- Remove all of Membership/Nominating Subcommittee section.
- Section IV.B.2. remove “Responsible for identifying educational topics and speakers.”
- Section “Calendar of Events,”
 - Remove “October to January; New Member Welcome.”
 - Remove both “Joint Advisory Meetings.”
 - Remove “In election year, presentation of needs list to newly appointed HHS Board” and add “Familiarize committee on current membership list for HHS Board. Follow-up as needed.”
 - Add “Promote” in front of “participation in HHS Board review of annual Department budget.”
 - Remove “July to November” and add “Annually.”
 - Change the corresponding event to “Invite the County Board Legislative Liaison to attend a Mental Health Advisory Committee Meeting to present on legislative issues and state budget.”
 - Lodes will contact the liaison to determine when the best month would be to add this as the educational segment.

Motion: Maura McMahan moved, second by Danielle Birdeau that we will make the recommended changes and review the updated bylaws at the next meeting before submitting to the HHS Board. Motion carried unanimously.

5. Education Topics for the Year

This item has been tabled for the next meeting.

6. HHS Staff Liaison Report – Joan Sternweis/John Kettler

Birdeau commented that the Waukesha County Outpatient Clinic, Substance Use Clinic, and Crisis were recertified.

7. Sub-Committee Reports

a. Board Liaison Report – Mary Lodes

Lodes commented that on Thursday, the Board will be meeting with the County Executive to discuss the Prioritized/Unmet Needs.

b. CCS Coordinating Committee – Danielle Birdeau

No report.

c. Peer Specialist Committee of Waukesha County – Cathy Friend

No report.

d. Community Health Improvement Planning Process (CHIPP) Report – Mary Madden

Birdeau stated that a survey looking for community needs has been distributed.

e. Partnerships for Children's Mental Health – Laurie Kohler

Birdeau reported that the staff at the Waukesha County Department of Health and Human Services are determining a better coordination of efforts that will work with this committee.

8. Ongoing Business / Community Initiatives

No report.

9. Agency Updates / Announcements

NAMI's Blue Jean Bingo is May 12 from 5 p.m. – 10 p.m. at Country Springs.

NAMI Wisconsin is hosting Action on the Square on May 4 from 10 a.m. – 3 p.m. at the state capitol, and the NAMI Advocacy Committee will be attending. The annual conference will then be held on May 5-6 in Madison.

McMahon reported that a pilot program will be started for holding initial hearings via video conferencing for those that have are on an emergency detention and located at the Mental Health Center inpatient unit.

Stark commented that Pro Health Care started their first clinic providing long-acting injectable psychotropic medications through the outpatient department for those who are currently receiving care with a Pro Health Care psychiatrist.

10. New Business

No new business.

11. Other

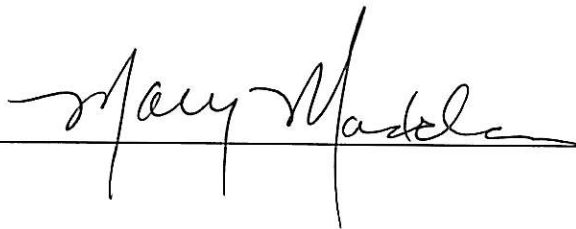
Lodes will present on the Public Hearing at the May meeting.

12. Adjourn

Motion: Helen Prozeller moved, second by Karen McCue, to adjourn the meeting at 2:57 p.m.
Motion carried unanimously.

Minutes respectfully submitted by Janelle McClain.

Minutes Were Approved



Date

5/15/17